

# The North Space

## TERMS AND CONDITIONS

In this agreement, the following expressions shall mean:

"The North Space" – Kendall May Ltd trading as The North Space.

"Client" – individual, business, partnership, company or charity obtaining or proposing to obtain goods or services from The North Space.

"Services" – the services identified to be provided by The North Space to the Client on any letter of confirmation, quotation or other correspondence from The North Space to the Client.

In consideration of the product and or services supplied by The North Space, the client will be responsible to pay The North Space the amount as detailed on the project confirmation form.

### Design and print services

In respect of design and print services, the quotation will be considered an estimate until the project confirmation form has been signed-off by the client. All print quotations are valid for 30 days.

Payment for design services supplied by The North Space shall be charged as follows: 40% of the quotation price to be paid upon commission and the remaining 60% of the quotation price on completion of the project on invoice terms 28 days.

Payment for print services supplied by The North Space shall be charged as follows: 50% of the quotation price to be paid upon commission and the remaining 50% of the quotation price on completion of the project on invoice terms 28 days.

### Website services

Payment for website services supplied by The North Space shall be charged as follows: 40% of the quotation price to be paid upon commission and the remaining 60% of the quotation price on completion of the project on invoice terms 28 days.

### Consultancy services

Payment for consultancy services supplied by The North Space shall be charged as follows: 40% of the quotation price to be paid upon commission and the remaining 60% of the quotation price on completion of the project on invoice terms 28 days.

All quotations are calculated exclusive of VAT and will bear VAT at the applicable rate. Invoices are payable by the invoice due date. Without prejudice to any other rights or remedies available to The North Space, The North Space reserves the right to charge interest on payments unpaid within 14 days of the due invoice date. A rate of 4% above Barclays base lending rate (or such other rate as may substitute the same) will apply calculated on a day-to-day basis on the outstanding amount (both before and after any judgement) as from the time of the invoice until the outstanding amount is paid in full. Failure to apply such charges does not constitute a waiver of the option to charge.

On receipt of final payment, full ownership and copyright of all original designs and artwork produced by The North Space, will be transferred to the client.

## The North Space

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